Our school motivates and inspires us to have high expectations, to embrace our unique individuality and celebrate diversity in a safe environment. Our values and principles reflect our ambition to be responsible citizens for today, tomorrow and the future.

School Lunchtime Supervisor (Part-Time, Term Time Only)

1 Year Fixed Term Contract

Hours: Term time only 7 ½ hours per week

Adderley Primary School, Arden Road, Saltley, Birmingham B8 1DZ
Tel: 0121 464 1500, Fax: 0121 464 1510
www.adderleyprimary.co.uk Email: enquiry@adderley.bham.sch.uk

The Governing Body of Adderley Primary School are seeking to employ a self-motivated, caring individual to join our team as Lunchtime Supervisor. You will have responsibility for providing safety, security and good conduct of pupils during lunchtime.

The successful candidate will:

- Have good verbal communication skills in English
- Safeguard all children and ensure that school systems are followed at all times
- Supervise pupils in the dining hall, playground and school premises, including the toilets and corridors and ensure they follow the school rules and systems
- Carry out duties around the school, dealing effectively with any problems and maintaining the health and safety of all children
- Build positive relationships with pupils, encouraging them to play, and helping with play activities
- Help children at mealtimes, including helping children to cut up their food, showing them how to use cutlery, support the teaching of good manners and etiquette
- Clean up spillages and make sure that children eat in a hygienic environment
- Treating sick or injured pupils and reporting any accidents
- Being vigilant at all times and raising concerns about individual pupils or groups of pupils with the class teachers and SLT Team
- To undertake other such specific duties that may from time to time be reasonably assigned by the Lead Dinner Supervisors or Strategic Leadership Team

We can offer:

- Happy, well behaved children
- A supportive senior Leadership Team and staff
- A hard working, committed team of lunchtime supervisors

Closing date: 11th January 2019 at noon

Application forms can be downloaded from our website or obtained from the school office. CV’s will not accepted

Adderley Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. All successful applicants will be expected to undertake an enhanced Disclosure and Barring Service (DBS) checks. All employment offers made are subject to satisfactory pre-employment checks. All appointments where persons have lived outside the UK are subject to additional checks as deemed necessary.