



School Admissions Arrangements 2019-2020

Agreed by:	Governing Body	
Review date:	November 2020	

Admission Criteria

School name	Adderley Primary School
Criteria	1. Looked after or previously looked after children.
	2. Children with a brother or a sister already at the school who will still be in attendance in previous September.
	3. All other pupils sorted on the distance they live from the school.
	Within each of these categories, priority is given to those who live nearest the school, calculated on the basis of a straight-line measurement between home and school.
Children with an Educational Health Care Plan (EHCP) and SEND Support	<p>Any child with an Educational Health Care Plan (EHCP) is required to be admitted to the school that is named in the EHCP. This gives such children overall priority for admission to the named school. This is not an oversubscription criterion.</p> <p>Any child with disabilities will be risk assessed to enable them access the curriculum and reasonable adjustments will be made. This will be reflected in their School Medical Health Care Plan and Personal Emergency Evacuation Plan (PEEP)</p>
Looked after or previously looked after children	A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989). In the case of previously looked after children, admission authorities may request a copy of the adoption order, residence order or special guardianship order and a letter from the local authority that last looked after the child confirming that he or she was looked after immediately prior to that order being made.
Sibling	<p>Siblings (brothers or sisters) are considered to be those children who live at the same address and either:</p> <p style="padding-left: 40px;">i. have one or both natural parents in common;</p> <p>or</p> <p style="padding-left: 40px;">ii. are related by a parent's marriage;</p>

	<p>or iii. are adopted or fostered by a common parent.</p> <p>Unrelated children living at the same address, whose parents are living as partners, are also considered to be siblings.</p> <p>Children not adopted or fostered or related by a parent's marriage or with one natural parent in common, who are brought together as a family by a same sex civil partnership and who are living at the same address, are also considered to be siblings.</p>
Distance	<p>Distances are calculated on the basis of a straight-line measurement between the applicant's home address and the school front gates. The Local Authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address and the address of the academy.</p>
Shared Responsibility	<p>Where parents have shared responsibility for a child, and the child lives with both parents for part of the week, then the main residence will be determined as the address where the child lives the majority of the week. Parents may be requested to supply documentary evidence to support the address used.</p>
Final Qualifier	<p>In a very small number of cases it may not be possible to decide between the applications of those pupils who are the final qualifiers for a place, when applying the published admission criteria.</p> <p>For example, this may occur when children in the same year group live at the same address, or if the distance between the home and the school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the Published Admission Number for the child's year group to be exceeded, the Local Authority will use a computerised system to randomly select the child to be offered the final place.</p> <p>In the event of this occurring with twins or other multiple birth applicants, academies will be asked to admit over their Published Admission Number to accommodate the pupils.</p>
Waiting Lists	<p>Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added</p>

	to the school's list in accordance with the order of priority for offering places. Waiting lists will be maintained by the school until the end of each academic year.
Appeals	Appeals are administered by the Local Authority for this school. Parents who wish to appeal against the decision to refuse their child admission should contact the School Admissions and Pupil Placements Service on 0121 303 1888 to request an appeal form. Appeals will be heard by an independent panel.
In Year Applications	Applications made outside the normal admissions round (in-year admissions) should be made directly to the school. Parents/carers can apply for a place for their child at any time. On receipt of an in-year application, the school will notify the local authority of both the application and its outcome, to allow the local authority to keep up to date with figures on the availability of school places in Birmingham.
<p>Adderley Primary School has a zero tolerance on abusive behaviour towards staff. If the school feels that Parents or Carers of potential new pupils behaviour in an aggressive or derogatory manner to staff members, this may have an impact on the school decision to accept the new pupils.</p>	